



October 28, 2023

Dear Parents/Guardians:

Parent/Teacher Conferences are scheduled for Wednesday, November 15th, from 2:15-7:15 PM and Thursday, November 16th, from 2:15-7:15 PM. Both nights will be held in-person, at AUGS. We are using [SignUpGenius](#) to schedule conferences.

Please use the link below to sign up for a conference. 6th grade conferences are scheduled for 10 minutes with your child’s team of teachers. 7th grade, 8th grade, Encore and related service provider conferences are scheduled for 30 minute blocks of time. Families are encouraged to prioritize the core teachers that you want to speak to during this time. You should expect about 5 minutes with the teachers you wish to speak to during this time to allow for other families the opportunity to meet with their student’s teachers. You may need to wait in line for some teachers. You can also sign up for a conference with your student’s Encore teachers and related service providers on either conference night.

The [SignUpGenius](#) website requires you to have internet access and an email address. These instructions will also be sent to you via email if the school has a current email address on file.

Online Sign-Up Directions:

After you click the link below, and pick a date/time, you will need to click “**Submit and Sign Up**” at the bottom of the screen. In the next screen you will need to enter your student’s first and last name, your first and last name, your email address and phone number. Then click on “Sign Up Now” at the bottom of the screen. You will receive a confirmation email immediately and a reminder email 2 days prior to your conference.

We are asking families to attend only one day and select one slot per child as we want to give all families the opportunity to attend. **Sign-ups will be closed on Thursday November 16th.** However, you may delete your appointment the day of, if need be.

If you do not have internet access, more than one student on the same grade level/team, or if parents are unable to attend the same appointment, please contact Peggy Kudingo at (847) 838-8361 to schedule an appointment. **If you are unable to attend conferences on November 15th or November 16th, or if you need more time, please contact your child’s teachers to discuss an alternate time and date.**

We are looking forward to servicing as many families as possible through this format. Thank you for taking an active role in your child’s education!

Check with your child to confirm what team they are on.

[Sign-up Genius Link \(Click Here\)](#): or copy and paste the link below.

<https://www.signupgenius.com/index.cfm?go=c.SignUpSearch&eid=0AC1C1DEF4C9FE65&cs=09B2BADE8FCC8B107B0B640E5BB39BCB&sortBy=l.title&view=i>

Sincerely,

AUGS Administration

Antioch School District 34

964 Spafford Street
Antioch, IL 60002
847-838-8401

Mary Kay McNeill Early Learning Center

817 N. Main Street
Antioch, IL 60002
847-838-8901

Hillcrest Elementary School

433 E. Depot Street
Antioch, IL 60002
847-838-8001

Oakland Elementary School

818 E. Grass Lake Road
Lake Villa, IL 60046
847-838-8601

W.C. Petty Elementary School

850 Highview Drive
Antioch, IL 60002
847-838-8101

Antioch Upper Grade School

800 Highview Drive
Antioch, IL 60002
847-838-8301