

Date: September, 2018

To: Antioch School District 34; District Leadership Team (DLT) Members

From: Dr. J. Jay Marino

Re: Welcome to the Antioch District Leadership Team!

Congratulations on being selected to serve on the Antioch School District 34 Leadership Team. In conjunction with our values of teamwork, collaboration and shared leadership, we've invited staff and stakeholders to assist in the oversight and monitoring of our newly created District strategic plan. This memo is to confirm your participation and provide an overview of our work ahead.

The purpose of the District Leadership Team is to involve stakeholders in the following:

- Setting and communicating direction for the District through the monitoring and oversight of the District strategic plan (via District SMART goals and action plans)
- Assessing progress of the strategic plan via the District Balanced Scorecard
- Providing stakeholder input and serving as the "voice of the customer" for future District initiatives

Members of the District Leadership team include: administrators, teachers, Antioch Elementary Education Association, support Staff, parents, students, community and the Board of Education. See the attached membership list. There are three meetings scheduled throughout the year from 6:30pm – 8:00pm:

- Wednesday, October 3, 2018: Oakland
- Thursday, January 31, 2019: W.C. Petty
- Monday, April 8, 2019: AUGS

Prior to each meeting, a detailed agenda will be sent out. We've also created a web site and email group to enhance communication. This information will be sent out to all DLT members a few weeks before our first meeting. All communication will be sent electronically via email and our web site. Please review the attached contact information, specifically your email address and send any changes to Kathy Hogan ([Khogan@antioch34.com](mailto:Khogan@antioch34.com)) .

Thank you for serving on the Antioch District Leadership Team. I'm excited our work ahead together.

Dr. Jay Marino

*-Continuous improvement through teamwork, collaboration and shared leadership!*